

Hygiene Control and Services for a period of 24 months				
Compiled By:	Fezeka Mondi	<i>f.mondi</i>	Date:	12/03/2024
Reviewed By:	Rosy Chakane	<i>R Chakane</i>	Date:	12/03/2024
Recommended By:	Donald Thebe	<i>DT</i>	Date:	12/03/2024
Approved by:	Sibusiso Mnisi	<i>SB</i>	Date:	12/03/2024
Risk:	Johan Mans	<i>J.A MANS</i>	Date:	13/03/2024
Local Business:	PEMM			
Location:	BLOEMFONTEIN			

Signature of Bidder/s: _____

Date: _____

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1. Scope of Work

This specification requirement covers all the requirements that will be needed to inform the supplier to carry out what is expected from him/her: The contract will be awarded as a Hygiene Service Project and the contractor will be responsible for all the work specified.

This specification states the minimum requirements relating to the work and in no way absolves the contractor from responsibility for Hygiene services. Any omissions or sub-standard requirements of this specification must be brought to the attention of Transnet Engineering BLOEMFONTEIN PLANT at tender stage and optional prices for addressing such omissions must be provided.

The Supplier shall supply all the Labour, Consumables, Facilities, Inspection, and supervision required for the supply of the specified Hygiene Services for the duration of 24 months contract.

2. Site Inspection

Tenderers must visit the site to familiarize themselves with all the aspects involved relating to the Hygiene Service Project.

3. Information Required

Tenderers shall confirm that the items that they are offering comply at a standard not less than the minimum required requirement asked for in the specifications. Tenderers must comply to these specifications, but alternative offers may, in addition, also be submitted. Such alternative offers must be fully motivated and substantiated under the price schedule.

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4. Regulations and Standards:

Comply with the Occupational Health and Safety Act (Act85 of 1993), as amended and its Regulations.

The contractor to have a SAFETY FILE, on site at all times.

The contractor shall submit the SAFETY FILE before commencing of the project with following mandatory documents but not limited to; Valid Letter of Good standing from compensation commissioner, medical fitness certificates from Occupational Medical Practitioner for all employees, Training certificates regarding the type of work to be performed e.g., HCS training, First Aid, SHE Rep, Incident Investigator, Risk Assessor, and covid-19 related training etc. Company Organogram, SHE Inspections checklists, Company Profile, SHEQ Management Plans including Emergency plan, Risk Assessment with Method statement, Procedures, Legal Appointment letters and Incident management Procedures and Processes.

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5. Scope of Work		
5.1	Inclusive:	Comply Yes/No
5.1.1	This scope of service will be that the Tenderer must service all specified equipment as part of the range of hygienic services:	
5.1.2	Kindly note and clearly indicate on the price schedule the service and buying price of the consumables (Chemicals) for the 24 months period.	
6. Required Specifications		
6.1	Paper Towel Dispenser:	Comply Yes/No
6.1.1	Dispenser must be serviced with jumbo roll and Zfolds. Quantity to be specified on the annexure.	
6.2	Wall Bin	Comply Yes/No
6.2.1	Wall bin is wall mounted below the Paper Towel Dispenser.	
6.2.2	Wall bin must be serviced weekly plastic liner must be removed for waste disposal.	
6.3	Liquid Soap Dispenser	Comply Yes/No
6.3.1	Dispenser must be serviced weekly with a pink or orange hand soap. Quantity to be specified of the annexure.	
6.3.2	Unit is a hidden locking mechanism to prevent pilferage of soap.	

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6.3.3	Unit is fitted flush with wall to allow for easy wipe down.	
6.3.4	Unit must have a large view window that allows for at-a-glance maintenance.	
6.4	Room Enhancer	Comply Yes/No
6.4.1	Unit must be serviced regularly to ensure proper operation. Quantities of sprays supplied monthly to be on the annexure.	
6.5	S.H.E. Bin (Sanitary)	Comply Yes/No
6.5.1	Unit is operating foot pedal.	
6.5.2	Bin must be fully lined.	
6.5.3	Bin must disinfect the contents, eliminate odours, repels insects and render waste safe For land filling in line with the Department of Water Affairs and Forestry's approved, Sanisoc System.	
6.5.4	Unit is a 23 litre design with a central opening for optimum capacity.	
6.6	Pee Mats	Comply Yes/No
6.6.1	Unit must de-scale, deodorise and sanitise urinal surfaces.	
6.6.2	Dosing must be continuous placing them on a urinal surface.	
6.6.3	Unit must dispense a powerful organic fragrance that neutralises malodours.	
6.7	Duo Blocks	Comply Yes/No
6.7.1	Duos to be placed in urinals every week and make sure the are free from bad smell.	
6.7.2	20 kg of Duo Blocks to be supplied monthly.	
6.7.3	Unit must dispense a powerful organic fragrance that neutralises malodours.	

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7.	Health and Safety requirements	Comply Yes/No
7.1	SHE index for Hygiene to be submitted to Risk Office	
8.	General Requirements	
8.1	General Information:	Comply Yes/No
8.1.1	Tenderer must service the equipment on a regular basis to allow for proper operation. The equipment must be maintained and be replaced within 48 hrs.	
8.1.2	The Contractor shall appoint the supervisor to frequent and check on the proper function of the equipment.	
8.1.3	The Contractor shall provide Transnet with the Material safety data sheet for the chemicals to be used.	
8.1.4	The Contractor shall provide Transnet with the Risk Assessment prior the commencement	
8.1.5	Replenishment of toilet paper must be excluded. Contract period will be for 24 months.	
8.1.6	Contract will be terminated if Transnet is not satisfied with service provided.	

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EQUIPMENT TO BE SERVICED AND REQUIRED CHEMICALS

8.2	Required Equipment and Chemicals	Quantity	Service	Comply Yes/No
8.2.1	Wall Bin & P/Towel Disp (37.4cm (H) x 29.7cm (W) x 24.8cm (D)) single sheet control	49	Fortnightly	
8.2.2	Soap Dispenser	49	Fortnightly	
8.2.3	A/Fresh Dispenser & Batteries	49	Monthly	
8.2.4	Duo Blocks	20kg	Weekly	
8.2.5	Pee Mats	100	Monthly	
8.2.6	Sanitary Bin	144	Weekly	
8.2.7	Pine Gel	10kg	Weekly	
8.2.8	IC Bowls	25kg/25 Liters	Monthly	
8.2.9	Jumbo Rolls	264	Monthly	
8.2.10	Zfolds	36	Monthly	

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